

HSC Board Meeting Minutes
May 23, 2019
Hanover Seaside Club 6 p.m.

1. Call to Order. The May Board meeting was called to order at 6:00 PM by President Jan Sheppard. Members attending were Armistead Boyd, Tom Cheatham, Dan Hickman, Mackey Hughes, Andrew Walden, and Janet Warren.
2. Adoption of Agenda. Dan Hickman moved that the agenda be adopted, Tom Cheatham seconded. Motion passed.
3. Approval of Minutes from April. After brief discussion and minor amendments, the April minutes were approved as amended. Tom Cheatham moved for approval, Macky Hughes seconded. Motion passed.
4. General Manager's Report - Victor Brown, reported on scheduled events and stated that the Club had earned almost \$4500 party income in May. Victor reported that the new security guard had stopped more than 40 non-members on Club property in a single day. Lighting is needed in the dock area to deter unauthorized use. Dan Hickman moved that the snack bar resume a regular schedule on June 15th (every day but Monday) as soon as area schools were out for summer – and close again August 26th when school resumed – but after school resumed the Snack Bar remain open on weekends through Labor Day weekend. Tom Cheatham seconded. Motion passed. Elise Wessell said she would put the schedule out on the HSC Blog.
5. Secretary/Treasurers Report – Dan Hickman.

CPA Donna Meacham handed out the current balance sheet which was reviewed by the Board. She gave an update on challenges of updating the JONAS system. Nov and Dec, the first two months of this fiscal year, show a \$22,000 loss. Despite early losses in this fiscal year the Club is in a strong cash position.

Dan reported that 2017 Taxes have been filed. A copy of the return is in the office for member review. The IRS is still reviewing tax-year 2015 due to an irregularity. We have filed a 941 amendment to correct the irregularity in 2015. Dan also reported that he had moved low interest CDs (.01%) into new higher interest accounts (2%). He also reported that the opening letter with car stickers resulted in a \$2100 expense plus almost 40 volunteer hours. Incomplete member records continue to be a challenge. Flood insurance on 601 is limited to a half million and does not cover anything below the second floor. The Bookkeeper and CPA have been correcting accounting errors dating back to last November. Dan also reported that the opening letter and parking decals had been mailed on schedule.
6. COMMITTEE REPORTS
 - a. Finance Committee – Dan Hickman. The Facilities Committee had requested a \$7462 internal transfer to cover HVAC maintenance. This did not require Board approval but was provided to the Board for information. Some of our HVAC units were installed in 2004. These older units will need replacement in the near future. Thanks again to Bo Wessell for his work on facilities.
 - i. Parking stickers are serial numbered and will be keyed in to member records this year. The current car decals cost the Club \$1200. The finance committee brought forward a motion that the current car stickers be extended through the coming fiscal year and

remain in place till November 1, 2020. After discussion the Board passed the motion. Boat stickers will remain unchanged as is and will expire on November 1, 2019.

- ii. The finance committee also brought forward a motion to increase the constitutional membership caps in order to mitigate the budget deficit we inherited this year and to stave off any need for a dues increase. The finance committee recommended that membership caps be increased by 40 new memberships. This would bring in \$200,000 in one-time money and generate \$20,000 in recurring dues income at current rates. After some discussion the motion was referred to the Governance Committee for review.

 - b. Facilities Committee. Bo Wessell for Mark Wilson. The Board will be copied with minutes from the Facilities Committee meetings.

 - c. Security Committee. Additions to fencing and signage are being implemented. The new Security Guard is doing a good job. There have been some complaints regarding opening the gate to the gravel lot.

 - d. Operations Committee – Tom Cheatham. Tom reported that his committee was reviewing the new employee handbook which was unacceptable in original form.

 - e. Governance Committee – Mackey Hughes. Mackey reported that there is a GC meeting scheduled. Report to follow next month.

 - f. 605 Committee – Armistead Boyd. The 605 Committee has almost completed its mission and will soon be ready for the called meeting in July.
7. Old Business Surveys. Jan Sheppard reiterated the need for members to complete the surveys in order to insure that their records are correct.

 8. New Business. No report.

 9. Next Meeting is scheduled for June 26, 2019.

 10. At approximately 8:00 pm, a motion was made to go into executive session to discuss readiness and organizational details for the special called meeting in July. The Board went into executive session. At 8:20, a motion was made to go into Open Session again. No actions or votes were taken during the Executive Session. After going back into open session, Dan Hickman moved that we approve the 605 Committee’s options for future disposition of the 605 property be approved for presentation to the Regular Membership at a called meeting in July. Macky Hughes seconded the motion. Motion passed.

A motion to adjourn was made, seconded, and passed. The Board Meeting was adjourned by President Sheppard at 8:22 pm.